

2010

January

2010

CIVIL SERVICE BENEFIT CUT-OFFS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 HOLIDAY	2
3	4	5	6	7	8 Cutoff to key PARs to reflect Vision changes into & out of R06 for a current month deduction Cutoff to key PARs to reflect correct rates for non CoBen employees for current month deduction	9
10	11 Cutoff for Dental, Vision, and FlexElect forms to be received by SCO for a current month deduction and to retain a standard effective date of 2-1-10 for FlexElect Cutoff for Bond forms to be received by SCO for a current month deduction 3:00pm cutoff to key HDB-12s to ACES for a current month deduction and any retroactive adjustments	12	13	14 3:00pm cutoff to key HBD-12s to ACES for a current month deduction (retroactive adjustments will process next month) Cutoff to key PARs to reflect correct R18 CoBen deductions for current month Cutoff to key PARs to reflect new Vision & Basic Life, Dental changes between basic & enhanced, and R05 CHPDIP updates for a current month deduction	15 Cutoff for Miscellaneous Deduction forms (Parking, Long Term Disab., etc.) to be received by SCO for a current month deduction	16
17	18 HOLIDAY	19	20 Cutoff to key PARs to reflect correct CoBen deductions (all except R18) for current month	21 MASTER PAYROLL CUTOFF	22	23
24	25	26	27	28	29	30
31						